

Responsibilities:	<ul style="list-style-type: none">• Serve as the Section's Placement Chair from July 1-June 30.• Attend and vote at all Section Executive Committee (SEC) meetings.• Represent all Section members who are out of work and/or seeking employment.• Be aware of employment opportunities in the quality sciences within the community.• Become an advocate and confidential source of employment information for members interested in employment opportunities and companies seeking employees.• Work closely with the Section Newsletter Chair and Internet Liaison to publicize information about employment opportunities in the quality sciences. Assist the Internet Liaison in ensuring that web site information is kept up-to-date.• Deliver periodic reports on activities and accomplishments to the Section Chair and Executive Committee.
Related Policies and Procedures:	<ul style="list-style-type: none">• ASQ Bylaws• Related ASQ Policies and Procedures:<ul style="list-style-type: none">→ A-17, Involvement with Other Organizations and Use of ASQ Name/Logo→ G-4, Publication Policy